



ADMISSION POLICY



Admissions

Camphill Community Mournegrange



169 Newry Road

Kilkeel, BT34 4EX

N-Ireland



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admissions@mournegrange.org

ADMISSION POLICY

Admission to the Community is based on an individual assessment of need, and whether the Community has the resources to meet those needs. A proper judgment depends on the sharing of all relevant information and ongoing evaluation.

Mourne Grange is under a contract with the Southern Health & Social Care Trust and their learning disability team is involved in the admissions process.

The admission criteria are used throughout the process to assess suitability of any placement. A Placement within the community is not based on the eligibility criteria alone. However these criteria are used as a baseline from which decisions will be made.

During all steps of the admission process the applicant, family and social worker will be kept fully informed. If the application is unsuccessful the reason will be explained. Accessible information, advice and decisions are supplied to the applicant. A log of inquiries and applications is kept.

Residential Trials must be paid for, and are the responsibility of the placing authority. However they do not confer automatic tenancy rights if ultimately the placement is judged unsuitable. Each applicant must be approved regarding their need for accommodation, day care support and personal care. Application for funding needs to be made to the Northern Ireland Housing Executive and to the placing Trust regarding personal care and day care costs.

If an application is turned down an appeal for further consideration can be made in writing to:

*The Chairperson of Mourne Grange Management Council
Camphill Community Mourne Grange
169 Newry Rd.
Kilkeel, BT34 4EX*

The Management Council will then take any action it deems appropriate and will answer the applicant within one month. If a further interview or assessment panel is arranged the applicant may be accompanied by an advocate.

The selection process of applicants offers equal opportunities to all. The Admission Policy conforms to anti-discriminatory standards in that no applicant is excluded solely on the basis of gender, race, nationality, religion, age, sexuality or disability.

ADMISSIONS PROCEDURE

Initial Contact:

Following initial contact the person will be invited to visit the community. During the visit, the particular circumstances and any special information about life in Mourne Grange will be made clear to the applicant and his/her family. A guide to life in Mourne grange and Application Forms will be made available.

Trial placements:

Once the Application Forms have been received, the community can consider a 1-2 week trial placement. This will happen when a suitable space is available. At the end of that period, and throughout, the community will review the trial in internal meetings e.g. Home group or Monday Meeting.

If, at the end of the initial trial, both parties are satisfied with the experience a secondary trial placement will be set up. This trial is on the outset for 3 months but can be extended if needed.

At the end of the second trial period, a meeting is held with all interested parties e.g. parents/guardian, social worker, home and work coordinators and the applicant. This meeting serves as a final step in the admission process. During that meeting the experience is reviewed and any issues are addressed. At this point all funding issues must also be resolved.

If the review and the second trial are successful, the person will then be offered a placement within Mourne Grange.

At any point during the Admission process, either party can terminate the trials if it is not feasible to continue.

EVALUATION CRITERIA

All applicants must

- Be registered as learning disabled.
- Have an assessment of need for housing support on a standard Form.
- Have a risk assessment compatible with the provision of care within the community e.g. Family based life sharing, living closely with other vulnerable people and children.

Other criteria taken into consideration

- Can the Community meet the care needs of the applicant in the present situation?
- Can suitable House/Work placements be provided?
- Is the applicant willing to participate to the best of their ability in the way of life, and the ethos of Camphill?
- Is staff expertise appropriate?
- Is the existing vacancy suitable for the applicant or could internal adjustments be made?
- Are the applicant and his/her family fully informed of, and in agreement with particular aspects of life in Camphill Community Mourne Grange?

FAIR EXIT & MOVE ON

If a resident expresses the wish to move, or if the placement is deemed not to be appropriate the following procedures will take place.

A Review Meeting with all the appropriate people will establish if a move is in the interests of the person. The processes agreed and an implementation framed with clarity of the responsibilities of the various parties.

Within the review process the following must be identified:

- Whether or not the person is to remain in Camphill Community Mourne Grange.
- Any timescale or conditions attached, and any notice which needs to be given.
- Whether or not the person is to remain until suitable arrangements can be made.
- What financial undertakings on all sides need to be resolved prior to the date of exit.
- How relevant parties will be informed e.g. NI Housing Executive, Supporting People Programme.
- How any unresolved issues will be pursued.

Criteria relevant to termination of placement:

- Choice of the resident and relatives/advocate.
- If Resident has abused other residents or co-workers.
- If Relative is persistently verbally abusive or threatening.
- Inappropriate placement e.g. needs cannot be met.
- Challenging/inappropriate social behaviour.
- Financial factors e.g. funding withdrawn.

The final decision regarding the exit will be made by a multidisciplinary team involving the relevant professionals. If agreed, the move should happen as soon as convenient for all parties.

Refer to:

Trust and Home Contract

Protection of Vulnerable Adults